

**Cherwell District Council**  
**Budget Planning Committee**

**3 November 2015**

<b>Quarter 2 2015-16 – Revenue and Capital Budget Monitoring Report</b>
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**Report of Head of Finance and Procurement**

This report is public

**\*\*Appendix 2 to the report is marked ‘to follow’ as it is currently being reviewed and finalised. It will be distributed as soon as available\*\***

### **Purpose of report**

This report summarises the Council’s Revenue and Capital position as at the end of the half of the financial year 2015-16 and projections for the full 2015-16 period.

## **1.0 Recommendations**

Budget Planning Committee is recommended:

- 1.1 To note the projected revenue and capital position at September 2015.

## **2.0 Introduction**

- 2.1 In line with good practice budget monitoring is undertaken on a monthly basis within the Council. The revenue and capital position is formulated in conjunction with the joint management team and formally to the Budget Planning Committee on a quarterly basis. The report will go to the Executive on 30 November 2015.
- 2.2 The revenue and capital expenditure in quarter 2 has been subject to a detailed review by Officers.

## **3.0 Report Details**

### **Projected Revenue Outturn**

- 3.1 At quarter two the Council is projecting an underspend of £825,000 at the year end. Analysis by directorate can be found in Appendix 1.

SUMMARY by SERVICE AREA								
	Actual v Profile				Projected v Budget			
	Budget YTD £000's	Actual YTD £000's	Variance (Under) / Over £000's	Concern Key	Budget £000's	Projected £000's	Variance (Under) / Over £000's	Concern Key
Bicester Regeneration projects	(315)	(315)	0	G	(311)	(311)	0	G
<b>BICESTER REGENERATION PROJECTS Total</b>	<b>(315)</b>	<b>(315)</b>	<b>0</b>	<b>G</b>	<b>(311)</b>	<b>(311)</b>	<b>0</b>	<b>G</b>
Community Services	1,797	1,639	(158)	A	5,328	5,128	(200)	A
Environmental Services	2,261	2,489	228	R	4,672	5,030	358	R
<b>COMMUNITY &amp; ENVIRONMENT Total</b>	<b>4,058</b>	<b>4,128</b>	<b>70</b>	<b>A</b>	<b>10,000</b>	<b>10,158</b>	<b>158</b>	<b>R</b>
Chief Executives	298	337	39	R	409	459	50	R
<b>CHIEF EXECUTIVES Total</b>	<b>298</b>	<b>337</b>	<b>39</b>	<b>R</b>	<b>409</b>	<b>459</b>	<b>50</b>	<b>R</b>
Strategic Planning & the Economy	679	674	(5)	G	553	523	(30)	A
Public Protection & Development Management	211	(196)	(407)	A	630	(326)	(956)	A
Regeneration & Housing	856	983	127	R	1,801	2,056	255	R
<b>DEVELOPMENT Total</b>	<b>1,746</b>	<b>1,461</b>	<b>(285)</b>	<b>A</b>	<b>2,984</b>	<b>2,253</b>	<b>(731)</b>	<b>A</b>
Transformation	614	545	(69)	A	1,098	1,000	(98)	A
Finance & Procurement	78	(42)	(120)	A	238	17	(221)	A
Law & Governance	586	563	(23)	A	910	871	(39)	A
ICT	677	706	29	R	1,300	1,352	52	R
<b>RESOURCES Total</b>	<b>1,955</b>	<b>1,772</b>	<b>(183)</b>	<b>A</b>	<b>3,546</b>	<b>3,240</b>	<b>(306)</b>	<b>A</b>
<b>COST OF SERVICES</b>	<b>7,742</b>	<b>7,383</b>	<b>(359)</b>	<b>A</b>	<b>16,628</b>	<b>15,799</b>	<b>(829)</b>	<b>A</b>

3.2 The most significant factors in the half year position are:

- Planning Fee income is significantly higher than was anticipated in the budget.
- Recycling income is lower than expected, both in terms of the price received for recycled waste and in terms of the quantity of recycling produced.
- There are salary savings in a number of services because of vacant posts.

### 3.3 Projected Capital Outturn

The net Capital projection as at September 2015 is shown in Appendix 2 (to follow). The appendix shows the current budget by scheme for 2015/16, expenditure to date and projected expenditure by scheme, and projected slippage for the year. There is a relatively low level of expenditure for the first half of the year, although this has increased from quarter 1.

## 4.0 Conclusion and Reasons for Recommendations

4.1 It is recommended that:

- the contents of this report are noted.

## 5.0 Consultation

Cllr Ken Atack – Lead member  
for Financial Management

Cllr Atack is content with the report and  
supportive of the recommendations contained  
within it.

## **6.0 Alternative Options and Reasons for Rejection**

- 6.1 The following alternative options have been identified and rejected for the reasons as set out below.
- 6.2 Option 1: This report illustrates the Council's performance against the 2015-16 Financial Targets for Revenue and Capital. As this is a monitoring report, no further options have been considered. However, members may wish to request that officers provide additional information.

## **7.0 Implications**

### **Financial and Resource Implications**

- 7.1 These are contained in the body of the report. There are no direct costs or other direct financial implications arising from this report.

Comments checked by: George Hill, Corporate Finance Manager  
[george.hill@cherwellandsouthnorthants.gov.uk](mailto:george.hill@cherwellandsouthnorthants.gov.uk)

### **Legal Implications**

- 7.2 There are no legal implications. Presentation of this report is in line with the CIPFA Code of Practice.

Comments checked by: Kevin Lane, Head of Law and Governance  
0300 0030107 [kevin.lane@cherwellsouthnorthants.gov.uk](mailto:kevin.lane@cherwellsouthnorthants.gov.uk)

### **Risk management**

- 7.3 The position to date highlights the relevance of maintaining a minimum level of reserves and budget contingency to absorb the financial impact of changes during the year. Any increase in risk will be escalated through the corporate risk register.

Comments checked by: Jo Pitman, Head of Transformation  
[Jo.pitman@cherwellandsouthnorthants.gov.uk](mailto:Jo.pitman@cherwellandsouthnorthants.gov.uk)

### **Equality and Diversity**

- 7.4 Impact assessments were carried out in advance of setting the 2015-16 budget.

Comments checked by: Jo Pitman, Head of Transformation  
[Jo.pitman@cherwellandsouthnorthants.gov.uk](mailto:Jo.pitman@cherwellandsouthnorthants.gov.uk)

## 8.0 Decision Information

### Wards Affected

All

### Links to Corporate Plan and Policy Framework

All

### Lead Councillor

Councillor Ken Atack – Lead Member for Financial Management

### Document Information

Appendix No	Title
1	Directorate Analysis
2	Capital Spend and Projected Slippage
Background Papers	
None	
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